

# Woodbrook Village Homeowners Association

## Grounds Committee Changes Application

The By-Laws of the Woodbrook Village Homeowners Association requires the Board of Directors approval for any additions, changes, modifications to the Homeowners lots or to the common grounds.

**Grounds Changes** includes, but is not limited to the following:

Changes to landscaping on common grounds and on owner's property that affect the appearance of Woodbrook Village and/or interfere with maintenance or other equipment. This includes planting trees, erection of any and all fences, landscaping changes on surroundings that will impact an adjoining lot and/or the common areas, etc.

**Submit request in writing to Grounds Committee Chairperson**

Name \_\_\_\_\_ Date \_\_\_\_\_ Lot # \_\_\_\_\_

Address \_\_\_\_\_ Telephone #'s \_\_\_\_\_

**Description of Change:** (Provide **detailed plans** and/or diagram on separate sheet.)

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**If work is to be done by an outside contractor, provide information:**

Company Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Address \_\_\_\_\_ Telephone # \_\_\_\_\_

**Submitted by Homeowner:** \_\_\_\_\_ Date \_\_\_\_\_

**Grounds Committee:** Received by \_\_\_\_\_ Date \_\_\_\_\_

**Committee Action:** ( ) Approved ( ) Denied ( ) Further Information Date \_\_\_\_\_

**Board of Directors:** Received by \_\_\_\_\_ Date \_\_\_\_\_

**Board Action:** ( ) Approved ( ) Denied ( ) Further Information Date \_\_\_\_\_

**Board of Directors Signature:** \_\_\_\_\_ Date \_\_\_\_\_

A **copy** of Application returned to Homeowner on: \_\_\_\_\_

*After approval, work must be completed within 90 days, or you must resubmit your request.*