



**White Rock Mountain Retreat Property Owners Association (WRMRPOA)  
Alleghany Lodge Request Form**

1. Are you a Property Owner in Good Standing? A Retreat **Property Owner** who is in good standing is defined as being current in their assessment account and having no outstanding infractions of the restrictive covenants or architectural/maintenance rules/regulations on their lot. YES \_\_\_ or NO \_\_\_

2. What is your address or Lot number \_\_\_\_\_

3. Are you reserving the Alleghany Lodge for yourself? YES \_\_\_\_\_ NO \_\_\_\_\_

a. If NO, are you reserving it for someone who doesn't own property at The Retreat? YES \_\_\_\_\_ NO \_\_\_\_\_

b. If 3a is YES, please describe the relationship between yourself and the person upon which you are requesting the Alleghany Lodge Reservation \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. What is the event or occasion? \_\_\_\_\_  
\_\_\_\_\_

5. What is the date you are requesting? \_\_\_\_\_  
\_\_\_\_\_

6. What are the times you are requesting? Include any set up and clean up time in your request window. There is a maximum of 5 hours per request.  
\_\_\_\_\_

7. I agree to be present during the entire event. Please initial \_\_\_\_\_

8. How many attendees are you expecting to attend the event? \_\_\_\_\_

9. What are the age groups that will be attending the event? \_\_\_\_\_  
\_\_\_\_\_

10. If the answer to #9 is age 21 and below, how many adults will be present? \_\_\_\_\_

11. Will you be serving alcohol? YES \_\_\_\_\_ NO \_\_\_\_\_

12. Do you plan to have any unusual items, such as fog machines, face painting stations, cotton candy machines, inflatables, etc. at the event? YES \_\_\_\_\_ NO \_\_\_\_\_

a. If YES, please describe

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13. I agree not to use open flame devices inside the Alleghany Lodge or on the Deck, other than birthday candles. Please initial \_\_\_\_\_

14. I understand this is NOT EXCLUSIVE USE of the Alleghany Lodge, but this is a request to have priority on the date provided during the times I have requested.

**APPROVED: YES \_\_\_\_\_ NO \_\_\_\_\_**

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Property Owner (Signed/Printed)

Date

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WRMRPOA Director/Officer (Signed/Printed)

Date