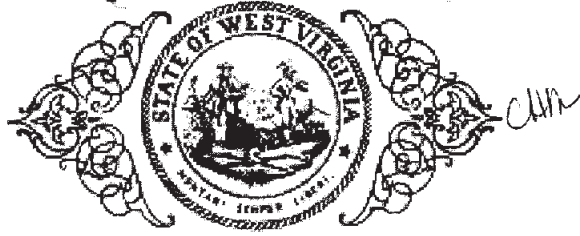


State of West Virginia



Certificate

I, Mac Warner, Secretary of State of the State of West Virginia, hereby certify that

MUSSELMAN SQUARE HOMEOWNERS ASSOCIATION, INC.

Control Number: 9AIGI

has filed its application for "Certificate of Incorporation" in my office according to the provisions of the West Virginia Code. I hereby declare the organization to be registered as a corporation from its effective date of May 17, 2017, until a certificate of dissolution has been filed with Secretary of State.

Therefore, I hereby issue this

CERTIFICATE OF INCORPORATION

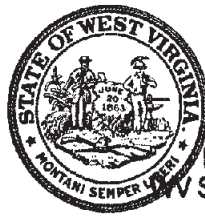


*Given under my hand and the
Great Seal of the State of
West Virginia on this day of
May 17, 2017*

Mac Warner

Secretary of State

West Virginia Secretary of State
1900 Kanawha Blvd. East
Bldg. 1, Suite 157-K
Charleston, WV 25305



FILED

MAY 17 2017

Penney Barker, Manager
Business & Licensing Division
Tel: (304)558-8000
Fax: (304)558-8381
Website: www.wvsos.com
E-mail: business@wvsos.com

IN THE OFFICE OF
WEST VIRGINIA SECRETARY OF STATE

Office Hours: Monday - Friday
8:30 a.m. - 5:00 p.m. EST

FILE ONE ORIGINAL
(Two if you want a filed stamped
copy returned to you.)

WEST VIRGINIA
ARTICLES OF INCORPORATION
WITH NON-PROFIT IRS ATTACHMENT

FILING FEE: \$25 (non-profit)

* Fee Waived for Veteran-owned corporation

Control # 9AIGI

*** The undersigned, acting as incorporator(s) according to the West Virginia Code §31E-2-202, adopt the following ***
following Articles of Incorporation for a West Virginia Non-Profit Domestic Corporation, which shall be perpetual.

1. The name of the West Virginia corporation shall be: Musselman Square Homeowners Association, Inc.
[The name MUST contain one of the required corporate name endings*
per §31D-4-401 of the West Virginia Code (*see attached instructions for
the list of required name endings)]. This name is your official name and
must be used in its entirety when in use unless a Trade Name (DBA) is
registered with the Office of the Secretary of State, according to
Chapter 47-8 of the West Virginia Code.]

CHECK BOX to indicate you've included one of the REQUIRED CORPORATE NAME ENDINGS (See instructions for name endings).

2. The address of the principal office
of the corporation will be:

Street: 1162 Stadium Circle

City: Inwood State: WV Zip Code: 25428

Located in the County of (required):

County: Berkeley

The mailing address of the above
location, if different, will be:

Street: PO Box 564

City: Inwood State: WV Zip Code: 25428

3. The physical address (not a PO Box)
of the principal place of business in
West Virginia, if any:

Street: This is a HOA there is no actual place of business

City: Inwood State: WV Zip Code: 25428

Located in the County of:

County: Berkeley

The mailing address of the above
location, if different, will be:

Street: PO Box 564

City: Inwood State: WV Zip Code: 25428

4. The name and address of the person
(agent) to whom notice of process
may be sent, if any, will be:

Name: Rachael Davis

Street: 72 Stadium Circle

City: Inwood State: WV Zip Code: 25428

RECEIVED

432277 825

5. E-mail address where business correspondence may be received: musselmansquarehoa@gmail.com

6. Website address of the business, if any (ex: yourdomainname.com): _____

7. Do you own or operate **more than one business in West Virginia?** Yes * Answer a. and b. below. No Decline to answer

If "Yes"... a. How many businesses? _____ b. Located in how many West Virginia counties? _____

8. The corporation is organized as (check the box below):

NON-PROFIT, NON-STOCK (If you plan to apply for 501(c)(3) status with the IRS, you will need to include specific language that is required by the IRS to be included in your Articles of Incorporation. That language is included as an attachment to this application - see last page of this application.)

9. a. The purpose for which this corporation is formed is as follows:

(Describe the type(s) of business activity which will be conducted, for example, "agricultural production of grain and poultry", "construction of residential and commercial buildings", "manufacturing of food products", "commercial painting", "retail grocery and sale of beer and wine." Purpose may conclude with words "...including the transaction of any or all lawful business for which corporations may be incorporated in West Virginia.")

Homeowners Association for Musselman Square Town Homes

b. Is the business a Scrap Metal Dealer?

Yes [If "Yes," you must complete the Scrap Metal Dealer Registration Form (Form SMD-1) and proceed to Section 10.]
 No [Proceed to Section 10.]

10. FOR NON-PROFIT ONLY (Check the statement that applies to your entity.):

Corporation will have NO MEMBERS.
 Corporation will have MEMBERS (See *NOTE below.)

***NOTE:** If the corporation has one or more classes of members, the designation of a class or classes is to be set forth in the articles of incorporation and the manner of election or appointment and the qualifications and rights of the members of each class is to be set forth in the articles of incorporation or bylaws. If this applies to your entity then you will need to attach a separate sheet listing the above required information, unless it will fit in the space provided below.

Michelle Shep Q rd, President: Jeff Clingan, VP: Deanna Clingan, Treasurer: Rachael Davis, Secretary

11. The name(s) and address(es) of the incorporator(s) is (You must list at least ONE incorporator.):

	<u>Name</u>	<u>Address</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>
a)	<u>Michelle Shep Q rd</u>	<u>162 Stadium Circle</u>	<u>Inwood</u>	<u>WV</u>	<u>25428</u>
b)	_____	_____	_____	_____	_____

12. Is the organization a "veteran-owned" organization?

Effective JULY 1, 2015, to meet the requirements for a "veteran-owned" organization, the entity filing the registration must meet the following criteria per West Virginia Code §59-1-2a:

1. A "veteran" must be honorably discharged or under honorable conditions, and
2. A "veteran-owned business" means a business that meets one of the following criteria:
 - o Is at least fifty-one percent (51%) unconditionally owned by one or more veterans; or
 - o In the case of a publicly owned business, at least fifty-one percent (51%) of the stock is unconditionally owned by one or more veterans.

Yes (If "Yes," attach Form DD214)  CHECK BOX indicating you have attached Veteran Affairs Form DD214

No

You may obtain a copy of your Veterans Affairs Form DD214 by contacting:
National Personnel Records Center
Military Personnel Records
 1 Archives Drive
 St. Louis, MO 63138
 Toll free: 1-86-NARA-NARA or 1-866-272-6272
 Phone: 314-801-0800
www.archives.gov/veterans/military-service-records

Per WV Code 59-1-2(j) effective July 1, 2015, the registration fee is waived for entities that meet the requirements as a "veteran-owned" organization. See attached instructions to determine if the organization qualifies for this waiver. In addition, a "veteran-owned" entity will have four (4) consecutive years of Annual Report fees waived AFTER the organization's initial formation [see WV Code 59-1-2a(m)].

13. The number of acres of land it holds or expects to hold in West Virginia is: 1

14. **Contact and Signature Information*** (See below Important Legal Notice Regarding Signature):

a. Contact person to reach in case there is a problem with filing: Rachael Davis Phone: 5407604667

b. Print name of person who is signing articles of incorporation: Michelle C. Shepard

c. Signature of Incorporator:  Date: 12 May 2017

***Important Legal Notice Regarding Signature:** Per West Virginia Code §31E-1-129. **Penalty for signing false document.** Any person who signs a document he or she knows is false in any material respect and knows that the document is to be delivered to the secretary of state for filing is guilty of a misdemeanor and, upon conviction thereof, shall be fined not more than one thousand dollars or confined in the county or regional jail not more than one year, or both.

Important Note: This form is a public document. Please **do NOT provide any personal identifiable information on this form** such as social security number, bank account numbers, credit card numbers, tax identification or driver's license numbers.

Reset Form

Print Form

Officers:

President, Michelle Shepard 162 Stadium Circle Inwood WV 25428

VP, Jeff Clingan 306 Sequoia Drive, Inwood WV 25428

Treasurer, Deanna Clingan 306 Sequoia Drive, Inwood WV 25428

Secretary, Rachael Davis 72 Stadium Circle Inwood WV 25428