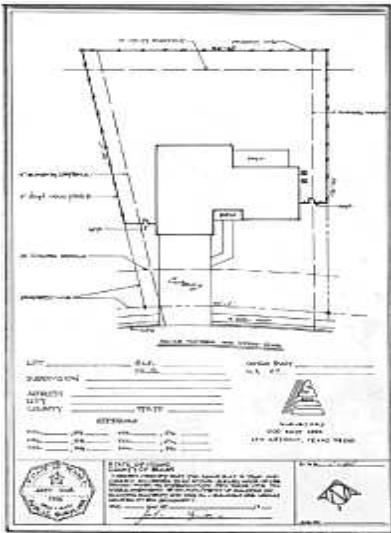


## ORDERING A PLAT FOR YOUR PROPERTY

A detailed Site Plat is required when applying for an architectural addition, change, etc.

Detailed Site Plat - A site plat is a scaled drawing of your lot (plat) which shows dimensions of the property, adjacent properties if applicable, and all improvements including those covered by the application. Contour lines may be required where drainage is a consideration. A base for a site plan for single applications can be the plat plan provided to you when you purchased your home. More complex applications may require larger scale (ten (10) to twenty (20) feet to the inch scale enlargements of the plat plan of County approved development or site plans.

**This IS a detailed site plan**



**This IS NOT a detailed site plan**



**Eric Erickson of J2engineers** handles the process for a homeowner to order their single lot plat required for most projects.

The current process to obtain 3 plats from J2engineers is to send an email to:

[eerickson@j2engineers.com](mailto:eerickson@j2engineers.com) requesting copies of the plat for their Lot number. If they do not know their lot number, Eric can look it up from the address.

Eric will verify that j2engineers drafted the plat and respond by email that they do have it.

Based on that email J2engineers charges \$20.00 paid to their Paypal account for 3 copies and a pdf soft copy if requested.

To submit the fee, Logon to PayPal.

From the PayPal home page, click Send & Request on the top line.

Click Send, then click the Name, email or number box and enter: [eerickson@j2engineers.com](mailto:eerickson@j2engineers.com)

Enter \$20.00 and In the Notes section indicate that you need 3 copies of the plat and a pdf soft copy for Lot #. The paper copies will be sent via U.S. Postal Service.

Eric does not take phone calls and it may take some time for him to respond to an email.