

CROSS CREEK VILLAGE HOMEOWNERS ASSOCIATION, INC.

COMMUNITY CENTER RULES FOR RESERVATION

The Community Center is available for the benefit of the residents of Cross Creek Village **ONLY**. These rules exist in order to preserve the appearance and material condition of **OUR** Community Center. In addition to these rules, the event holder agrees to clean the Center in accordance with the cleaning policy (attached). Your cooperation in *maintaining* this valuable community asset is greatly appreciated.

It is **YOUR RESPONSIBILITY** to supervise your guests. You will be held accountable for any violation of the Community Center rules. Any **violation** of the rules will be brought to the attention of the Board of Directors, and at the discretion of the Board, may result in either the cancellation of your event or a penalty which may include restriction of Community Center privileges.

TO BE FAIR TO ALL RESIDENTS, HOLIDAYS MUST BE BOOKED NO MORE THAN 45 DAYS IN ADVANCE. RESERVATIONS ARE ACCEPTED ON A FIRST-COME, FIRST-SERVED BASIS.

- The **Fire Code** limits occupation of the premises to *114 persons with restrictions*.
- **NO SMOKING** inside the Community Center.
- **NO PETS** are allowed in the Community Center.
- Residents should inform guests of parking policies. Guests should park in guest parking or on the main street (Heritage Drive) **NOT IN FRONT OF RESIDENTS' HOMES**.
- The landscaped area around the Community Center **IS NOT** a playground. Keep your guests on the sidewalk and porch only.
- Community Center furniture is **NOT** to be used outside the Community Center.
- **ALCOHOLIC BEVERAGES ARE PERMITTED.**
- Anyone under the age of 21 using the Community Center must be accompanied by an adult.
- Do **NOT** tape, staple, tack or attach any item in any way to the floor, wall, or ceilings. Decorations may be put up the night before, if there is no other event taking place at that time, but must be taken down and removed at the end of the party.
- Music must be kept inside the Community Center and at a level as not to create a nuisance.
- Party noise must be kept at a level as not to create a nuisance.
- Clean dishes, either by hand or by loading and running the dishwasher. Return dishes to the proper cabinets.
- Dust mop (Swiffer) laminate wood floors and wet mop vinyl floors. Wipe down tables and chairs.
- Garbage is to be removed from the Community Center.
- **The Community Center is to be vacated by the following hours:**
 - Friday and Saturday: 11:00 pm
 - Evenings prior to a holiday: 12:00 midnight
 - Sunday through Thursday: 10:00 pm
- Return **thermostats** to original level before leaving the Community Center.
- **Turn off all lights** and make sure **all doors are locked** before leaving the Community Center.

A COMMITTEE MEMBER WILL BE AVAILABLE **BEFORE AND AFTER** THE EVENT TO INSPECT THE CONDITION OF THE PREMISES.

Signature: _____ Date: _____