

**Blue Ridge Shadows HOA
Architectural Review Committee**

Meeting Date: January 11, 2021, 6 - 7 pm.

Location: Zoom: <https://zoom.us/j/98475397362>

Present: Jamie Robinson, chair; Buffy Showers, Kaitlyn Brown

Absent: Davina Hyers

Item	Action	Follow-up
1. Call to Order	The meeting was called to order at 1815 when a quorum was met with 3/4 members present.	
2. Approve minutes	The minutes were reviewed.	Motion: Kaitlyn Brown Second: Buffy Showers Minutes Approved
3. Scott Kersjes, Board President	Mr. Kersjes met with the members of the committee to review the fiduciary responsibility of the committee as the only named committee within the Covenant documents. Mr. Kersjes reiterated the need to protect and enhance the value of the properties through the decision making within this committee.	
3. Report on Applications	There were no new applications in the month of December and one application was received on January 6, 2021.	Continual process of receiving and reviewing applications.
4. Report on progress toward amending the April 2019 "Design and Maintenance Standards" (DMS) document found on the Coventry site.	The guidelines were amended to allow for pre-fabricated sheds that match the color scheme and style of the home. No further changes to the DMS were deemed necessary. The committee agrees to present the updated guidelines to the Board.	J. Robinson will send updated document to Mr. Kersjes for board review.
5. Q & A	Following up on the on-going construction of the home on Ace court, there has been no further noticeable progress and it has been 6 months.	The committee will request Lisa Nokes to follow up per protocol
6. Meeting Adjourned	1850	Next Meeting February 8, 2021, 6 pm. Zoom link: https://zoom.us/j/98475397362