



Revised August 10, 2020

# Draft

## By-laws Review & Advisory Committee (BRAC) Guidelines

### **Purpose:**

To review current association documents for improvements/changes and submit to the Board of Directors (Board) by September 1. Advise Board of Directors as needed.

### **Concept:**

Our current By-laws commissioned by the Developer and were written over 15-years ago. Items in our documents that may not meet the current needs of the community.

Architectural issues are included in our documents that may be outdated or are contrary to community's thought process.

Advise Board when needed.

### **Approval Process:**

Recommendation for changes will need to be reviewed by the HOA Attorney for conflict with State Property Owners Act and approved at the Annual Meeting with 67% of the HOA voting.

### **Membership:**

Any community may serve on the CC as long as members are in good standing and have an understanding of association operations. All members must be approved by the Board. Committee size, 3 to 5. The CC will elect the Chair annually within 30-days after the Association Annual Meeting.

### **Not within BRAC duties:**

The committee will not provide legal counsel to the BoD.